YOUR FULL NAME

GRADUATE TRAINEE / ENTRY-LEVEL [JOB TITLE]

[City, State] | [+91 XXXXX XXXXX] | [name@email.com] | [LinkedIn / Portfolio]

PROFESSIONAL PROFILE

Enthusiastic [degree / specialization] graduate with foundation in [two relevant skills] and practical exposure through [internship, project or coursework]. Interested in [target position] where I can contribute [relevant strength] and learn from a collaborative team.

CORE SKILLS

Technical Skills: [Excel / software / lab tools relevant to the vacancy]

Domain Knowledge: [Core subjects, methods, compliance or industry practices]

Additional Skills: [Written communication, presentation, analysis - only if supported]

INTERNSHIP / INDUSTRIAL TRAINING

[Internship Job Title] | [Company / Institution] | [Month Year - Month Year]

- Assisted with [specific task / deliverable] using [tool or process] while following [standard / process].
- Created or updated [documentation, report or model] to support [team or project objective].
- Presented [key learning or outcome] to [supervisor, faculty or team].

SELECTED PROJECTS

[Final-Year Project Name] | [Year] | [Tools Used]

- Designed / developed / analyzed [solution] to solve [defined problem] for [target user].
- Applied [methods / software] and validated the result with [test / output / metric].

[Mini Project or Academic Case Study] | [Year]

- Researched [topic], compared [options] and summarized [conclusion or recommendation].

EDUCATION

[Degree / Branch] | [College / University] | [Graduation Year]

[CGPA / Percentage, optional] | Relevant coursework: [Subject 1], [Subject 2]

CERTIFICATIONS & ADDITIONAL DETAILS

[Certification or Workshop] | [Provider] | [Year]

[Academic award, leadership, volunteering or competition - optional]